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HEALTH SERVICE SYSTEM

RULES COMMITTEE MEETING

OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD AT

450 MCALLISTER STREET, ROOM 501
SAN FRANCISCO, CALIF. 94102

FRIDAY - DECEMBER 18, 1981 - 10:00 A.M

A G E N D A

RULES COMMITTEE

Bernstein, Abraham, M.D. - Chairman

Gaggero, Joseph A.

Paretchan, Harry

Johnson, F. Walter - Ex-Officio member

1. Recommendations for Rules of Coverage changes to City Plan I.

2. Recommendations for Rules and Regulation changes.

Randall B. Smith
RANDALL B. SMITH
EXECUTIVE DIRECTOR

Dist. 'C'

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HEALTH SERVICE SYSTEM

RULES COMMITTEE MEETING
OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD AT

1212 MARKET STREET, MEZZANINE LEVEL
SAN FRANCISCO, CALIFORNIA 94102

TUESDAY, OCTOBER 11, 1983 - 3:45 P.M.

A G E N D A

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RULES COMMITTEE

F. Walter Johnson - Chairman

Joseph A. Gaggero

Harry Paretchan

ITEM 1. Amendment of Rules and Regulations amending Part IIA4, IIB-4a, IIC-2c and deleting Part IIA-5 relative to continuation of coverage where exemption has been granted.

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HEALTH SERVICE SYSTEM

RULES COMMITTEE MEETING
OF THE HEALTH SERVICE BOARD

OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD AT

1212 MARKET STREET, MEZZANINE LEVEL
San Francisco, Calif. 94102

TUESDAY, APRIL 2, 1985 - 10:00 AM

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A G E N D A

Joseph A. Gaggero, Chairman
F. Walter Johnson
George E. Krueger
Abraham Bernstein, M.D., Ex-Officio

ITEM NO. 1 Proposed Rules and Regulation changes for 1985-86.

2 Proposed Rules of Coverage changes for City Health Plan for 1985-86.

3 Request of SFCCD to Continue Health Benefits for Qualifying Members of the District Governing Board.

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3/17/87

HEALTH SERVICE SYSTEM

RULES COMMITTEE MEETING

OF THE HEALTH SERVICE BOARD

OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD AT

1212 MARKET STREET, MEZZANINE LEVEL
SAN FRANCISCO, CALIF. 94102

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TUESDAY, MARCH 17, 1987 - 1:30 P.M.

A G E N D A

RULES COMMITTEE

Commissioner Bernstein - Chair
Commissioner Katz
Commissioner Krueger

ITEM NO. 1 REQUEST OF SELECT HEALTH FOR MEDICAL CLAIMS DATA

2 PROPOSED RULE CHANGES TO MEMBERSHIP RULES AND REGULATIONS

3 EXPANSION OF COVERED MEDICAL PROVIDER UNDER CITY PLAN

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5/21/87

HEALTH SERVICE SYSTEM
RULES COMMITTEE MEETING
OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD AT

1212 MARKET STREET, MEZZANINE LEVEL
SAN FRANCISCO, CALIF. 94102

THURSDAY, MAY 21, 1987 - 10:00 A.M.

A G E N D A

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RULES COMMITTEE

Commissioner Katz - Chair
Commissioner Bernstein - Vice-Chair
Commissioner Krueger

ITEM NO. 1 CONSIDERATION OF AMENDMENTS TO PART III RULES OF COVERAGE FOR CITY PLAN I

2 CONSIDERATION OF POLICY ON ADDITION OF DEPENDENTS BY RETIRED EMPLOYEES RELATIVE TO ASSEMBLY BILL 528

SF
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2/25/88

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HEALTH SERVICE SYSTEM

RULES COMMITTEE MEETING

OF THE HEALTH SERVICE BOARD

OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD AT

1212 MARKET STREET, MEZZANINE LEVEL
SAN FRANCISCO, CALIF. 94102

Agenda

THURSDAY, FEBRUARY 25, 1988 - 9:30 A.M.

Commissioner Krueger, Chair

Commissioner Deignan

Commissioner Paretchan

ITEM NO. 1 PARTICIPATION IN THE PREFERRED PROVIDER PROGRAM BY PSYCHOLOGISTS WHO ARE SPECIALISTS IN LAW ENFORCEMENT PROBLEMS.

ITEM NO. 2 CONSIDERATION OF ALTERNATE PRESCRIPTION DRUG PROVIDERS.

ITEM NO. 3 REINSTATEMENT RIGHTS OF INDIVIDUALS WHO ELECTED NOT TO CONTINUE COVERAGE AT RETIREMENT.

ITEM NO. 4 PROPOSED MEMBERSHIP RULES AND REGULATION CHANGES TO PART II - MEMBERSHIP RULES AND REGULATIONS.

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3/24/88

HEALTH SERVICE SYSTEM

RULES COMMITTEE MEETING

OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO

[Agenda]

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HELD AT

1212 MARKET STREET, MEZZANINE LEVEL
SAN FRANCISCO, CALIF 94102

THURSDAY, MARCH 24, 1988 - 9:30 A.M.

Commissioner Krueger, Chair

Commissioner Deignan

Commissioner Paretchan

ITEM NO. 1 PARTICIPATION IN THE PREFERRED PROVIDER PROGRAM BY PSYCHOLOGISTS WHO ARE SPECIALISTS IN LAW ENFORCEMENT PROBLEMS. (Continued from 2/25/88)

ITEM NO. 2 CONSIDERATION OF ALTERNATE PRESCRIPTION DRUG PROVIDERS. (Continued from 2/25/88)

a. Proposal of NPA (National Prescription Administrators, Inc.)
b. Proposal of Paid Prescriptions
c. Proposal of Pharmaceutical Care Network

ITEM NO. 3 CONSIDERATION OF IMPLEMENTATION OF CASE MANAGEMENT AND MANDATORY SECOND SURGICAL OPINION PROGRAMS AND CONSOLIDATION OF HOSPITAL UTILIZATION REVIEW SERVICES.

a. Proposal of Preferred Health Network (Select Health)
b. Proposal of Pacific Peer Review

ITEM NO. 4 PROPOSED CHANGES TO PART III - RULES OF COVERAGE

ITEM NO. 5 PROPOSED CHANGES TO PART II - MEMBERSHIP RULES AND REGULATIONS (continued from 2/25/88)

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HEALTH SERVICE SYSTEM

RULES COMMITTEE MEETING

OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD AT

1212 MARKET STREET, MEZZANINE LEVEL
SAN FRANCISCO, CALIF 94102

THURSDAY, APRIL 7, 1988 - 9:30 A.M.

A G E N D A

Commissioner Krueger, Chair

Commissioner Deignan

Commissioner Paretchan

ITEM NO. 1 PARTICIPATION IN THE PREFERRED PROVIDER PROGRAM BY PSYCHOLOGISTS WHO ARE SPECIALISTS IN LAW ENFORCEMENT PROBLEMS. (Continued from 3/24/88)

ITEM NO. 2 CONSIDERATION OF CONTRACT PROPOSAL WITH PODIATRY PLAN ORGANIZATION OF CALIFORNIA, INC., A PREFERRED PROVIDER PODIATRY PROGRAM.

ITEM NO. 3 CONSIDERATION OF ALTERNATE PRESCRIPTION DRUG PROVIDERS (Continued from 3/24/88)

ITEM NO. 4 CONSIDERATION OF IMPLEMENTATION OF CASE MANAGEMENT AND MANDATORY SECOND SURGICAL OPINION PROGRAMS AND CONSOLIDATION OF HOSPITAL UTILIZATION REVIEW SERVICES. (Continued from 3/24/88)

ITEM NO. 5 PROPOSED CHANGES TO PART III - RULES OF COVERAGE (Continued from 3/24/88)

ITEM NO. 6 PROPOSED CHANGES TO PART II - MEMBERSHIP RULES AND REGULATIONS (Continued from 3/24/88)

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HEALTH SERVICE SYSTEM

JOINT RULES/RATES & BENEFITS COMMITTEE MEETING

OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD AT

1212 MARKET STREET, MEZZANINE LEVEL
SAN FRANCISCO, CALIF 94102

TUESDAY, APRIL 19, 1988 - 2:00 PM

A G E N D A

ITEM NO. 1 CONSIDERATION OF ALTERNATE BENEFITS TO BE PROVIDED AND CONTRACTORS UNDER SECTION 125 CAFETERIA PLAN.

2 CONSIDERATION OF ALTERNATE PRESCRIPTION DRUG PROVIDERS (continued from Rules Committee Meeting of 4/7/88)

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HEALTH SERVICE SYSTEM
JOINT RULES/RATES AND BENEFITS COMMITTEE MEETING
OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD AT
1212 MARKET STREET, MEZZANINE LEVEL
SAN FRANCISCO, CALIF. 94102

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MONDAY, JUNE 13, 1988 - 10:00 A.M.

A G E N D A

ITEM NO. 1 Benefits to be provided and contractors under Cafeteria Plan

2 Mandatory 2nd Opinion Surgical Program and Individual Case Management Program

3 Proposed Amendments to City Health Plan Rules of Coverage

4 Preferred Provider Hospital Rate Renewals

5 Administrative Agreement with Preferred Health Network

6 Request of Hetch Hetchy Employees for Optional Health Plan

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2/21/89

HEALTH SERVICE SYSTEM
RULES COMMITTEE MEETING
OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD AT

1212 MARKET STREET, MEZZANINE LEVEL
SAN FRANCISCO, CA 94102

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FEBRUARY 21, 1989 - 2:00 P.M.

A G E N D A

Commissioner Krueger, Chair
Commissioner Deignan
Commissioner Paretchan

ITEM NO. 1 CONSIDERATION OF AMENDMENT TO RULES AND REGULATIONS PART II MEMBERSHIP AND COVERAGE, SUBSECTION B1c DEPENDENTS ELIGIBILITY -

To reduce the age of dependent children eligibility from 25 years to 23 years of age.

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HEALTH SERVICE SYSTEM
RULES COMMITTEE MEETING
OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD AT

1212 MARKET STREET, MEZZANINE LEVEL
SAN FRANCISCO, CA 94102

TUESDAY, MARCH 21, 1989 - 3:00 P.M.

A G E N D A

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Commissioner Krueger, Chair
Commissioner Deignan
Commissioner Paretchan

ITEM NO. 1 PROPOSED CHANGES TO MEMBERSHIP RULES AND REGULATIONS

2 DISCUSSION OF OPEN ENROLLMENT IMPLEMENTATION PLAN

3 DISCUSSION OF PROPOSED CHANGE TO CHARTER SECTION 8.423

4 APPROVAL OF PAYMENT OF HEALTH SERVICE SYSTEM SHARE OF PREFERRED PROVIDER DIRECTORY COST PURSUANT TO AGREEMENT WITH PREFERRED HEALTH NETWORK.

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HEALTH SERVICE SYSTEM
RULES COMMITTEE MEETING OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO
HELD IN THE CONFERENCE ROOM
1155 MARKET STREET, SECOND FLOOR
SAN FRANCISCO, CALIFORNIA

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THURSDAY, DECEMBER 3, 1992 - 10:00 A.M.

A G E N D A

1. Call to Order.

2. Pledge of Allegiance.

3. Roll Call:

President Zvanski	Commissioner Krueger
Vice President Deignan	Commissioner Loos
Commissioner Foster	Commissioner Paretchan
Commissioner Gonzalez	

4. Consideration of Modification to Rules and Regulations Part III Rules of Coverage, Section G-Limitations and Exclusions to Provide Coverage for Transplantations Under Certain Limitations -

   Board Action:

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HEALTH SERVICE SYSTEM
RULES COMMITTEE MEETING
OF THE HEALTH SERVICE BOARD
OF THE CITY AND COUNTY OF SAN FRANCISCO

HELD AT

1155 MARKET STREET, FOURTH FLOOR CONFERENCE ROOM
SAN FRANCISCO, CALIFORNIA

MONDAY, JULY 12, 1993 - 9:00 A.M.

AGENDA

Commissioner Krueger, Chair

ITEM NO. 1. Consideration of Amendment to Rules and Regulations amending:

Part I Section
- C - Medical Advisor
- D - Medical Plans
- E - Section 125 Cafeteria Plan

Part II

A - Employees
2. Free Choice of Plans
3. Effective Date of Coverage and Termination
5. Continuation of Coverage after Retirement
6. Medicare

B - Dependents
1. Eligibility
2. Enrollment
3. Termination
5. Surviving Dependents

C - Exemptions
1. Basis for Exemption
2. Duration of Exemption

D - Contributions and Delinquencies
1. Members Not Subject to Payroll Deductions
2. Delinquent Payments

E - Transfer of Health Plans

Committee Action:

ITEM NO. 2 Policy Position on Proposed Charter Amendment Creating a Human Resource Department -

Committee Action:

Accessible Meeting Policy

The meeting will be held at 1155 Market St., 4th Floor. The closest accessible BART station is located at Market St./Civic Center. Accessible MUNI lines serving this location are J, K, L, M, 6, 7, 8 and 21. For information about MUNI accessible services call 923-6142.

There is accessible parking available at the following locations:

Market and 8th Streets.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American sign language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Mila A. Palarca at (415) 554-1700 at least 72 hours prior to the meeting.

To allow individuals with enrironmental illness or multiple chemical sensitivity to attend the meeting, individuals are requested to refrain from wearing perfume or other scented products.

HEALTH SERVICE BOARD
RULES COMMITTEE

NOTICE AND AGENDA

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Friday, January 28, 2005
12:30 PM
City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94103

Call to Order		
Roll Call	**Commissioner Aleeta Van Runkle, Chair** **Commissioner Karen Breslin** **Commissioner Claire Zvanski**	
01282005-01	**Discussion and Action Item**	**Determine Regular Place and Time for Meeting.** Documents provided to Committee prior to meeting: Public Comments: Action:
01282005-02	**Discussion Item**	**Overview of the Health Service System Rules and Regulations and the Process for Amending the Rules.** Documents provided to Committee prior to meeting: - *HSS Rules and Regulations* Public Comments:
01282005-03	**Discussion Item**	**Discussion of Workplan and Priorities for Reviewing the Rules and Considering Potential Amendments.** This item may include general topics and specific suggestions for possible amendments for future Committee consideration, including but not limited to: (a) Amendments required by changes in federal and local laws affecting the HSB and HSS membership and plan administration; (b) Issues raised by participation in HSS by non-City employers, and potential withdrawal of those employers from HSS. Documents provided to Committee prior to meeting: Public Comments:
01282005-04	**Discussion Item**	**Opportunity To Place Items On Future Agendas.** Public Comments:

01282005-05	**Discussion Item**	**Opportunity For The Public To Comment On Any Matters Within The Committee's Jurisdiction.** Public Comments:
Adjourn		

SUMMARY OF HEALTH SERVICE SYSTEM RULES REGARDING PUBLIC COMMENT

- Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired.
- A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item.
- A member may comment on any matter within the Committee's jurisdiction at the designated time at the end of the meeting. The complete rules are set forth in Section A(6) of the Health Service System Rules and Regulations. A copy of these Rules and Regulations is available at any time upon request. Call the Commission Secretary, Arnetta Brown, for further assistance at (415) 554-1727.

HEALTH SERVICE COMMITTEE AND THE HEALTH SERVICE SYSTEM WEB SITE
http://hss.sfgov.org

DISABILITY ACCESS

The meeting will be held at City Hall, #1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

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In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOWING YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

Lobbyist Registration and Reporting Requirements
Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code § 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94103; telephone (415) 581-2300; fax (415) 581-2317; web site www.sfgov.org/ethics.

SUMMARY OF HEALTH SERVICE COMMITTEE RULES REGARDING CELL PHONES AND PAGERS

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices is prohibited at Health Service Committee meetings and its' committee meetings.
- The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.
- The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code and in the Rules and Regulations of the Health Service System.

HEALTH SERVICE BOARD
RULES COMMITTEE

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NOTICE AND AGENDA

Tuesday, March 22, 2005
10:00 AM
City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94103

Call to Order		
Roll Call	**Commissioner Aleeta Van Runkle, Chair** **Commissioner Karen Breslin** **Commissioner Claire Zvanski**	
03222005-01	**Action Item**	**Approval (With Possible Modifications) of the Minutes of the Following Meeting:** ▪ **January 28, 2005** Documents provided to Committee prior to meeting: *Draft Minutes* Public Comments: Action:
03222005-02	**Discussion and Possible Action Item**	**Discussion, Possible Modification, and Possible Recommendation of Rules regarding: Eligibility of Surviving Spouses/Domestic Partners and Other Dependents** Documents provided to Committee prior to meeting: - *Draft Rule II(B)(5) –Dependent Benefits After an Employee or Member Retiree Dies* Public Comments: Action:
03222005-03	**Discussion and Possible Action Item**	**Discussion, Possible Modification, and Possible Recommendation of Rules regarding: Participation in the Health Service System by Public Agencies other than the City and County of San Francisco** Documents provided to Committee prior to meeting: - *Draft Rule I(D) – Other Public Agencies* Public Comments: Action:
03222005-04	**Discussion Item**	**Opportunity to Place Items on Future Agendas.** Public Comments:
03222005-05	**Discussion Item**	**Opportunity for the Public to Comment on Any Matters Within the Committee's Jurisdiction.** Public Comments:

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Adjourn		

SUMMARY OF HEALTH SERVICE SYSTEM RULES REGARDING PUBLIC COMMENT

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HEALTH SERVICE COMMITTEE AND THE HEALTH SERVICE SYSTEM WEB SITE
http://hss.sfgov.org

DISABILITY ACCESS

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Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

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KNOWING YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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HEALTH SERVICE BOARD

NOTICE OF MEETING CANCELLATION

Please be advised that the April 26, 2005 meeting of the Health Service Board Rules Committee scheduled for 10:00 am in Room 416 of City Hall has been cancelled.

The next meeting of the Rules Committee is scheduled for Tuesday, May 24, 2005 at 10:00 am in Room 416 of City Hall.

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HEALTH SERVICE BOARD
RULES COMMITTEE

NOTICE OF MEETING CANCELLATION

THE FOLLOWING RULES COMMITTEE MEETING HAS BEEN CANCELLED

Tuesday, May 24, 2005
10:00 AM
City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94103

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SUMMARY OF HEALTH SERVICE SYSTEM RULES REGARDING PUBLIC COMMENT

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HEALTH SERVICE COMMITTEE AND THE HEALTH SERVICE SYSTEM WEB SITE
http://hss.sfgov.org

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SUMMARY OF HEALTH SERVICE COMMITTEE RULES REGARDING CELL PHONES AND PAGERS

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HEALTH SERVICE BOARD
RULES COMMITTEE

Agenda

NOTICE OF MEETING CANCELLATION

THE FOLLOWING RULES COMMITTEE MEETING HAS BEEN CANCELLED

Tuesday, June 28, 2005
10:00 AM
City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94103

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SUMMARY OF HEALTH SERVICE SYSTEM RULES REGARDING PUBLIC COMMENT

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HEALTH SERVICE COMMITTEE AND THE HEALTH SERVICE SYSTEM WEB SITE
http://hss.sfgov.org

DISABILITY ACCESS

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Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

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HEALTH SERVICE BOARD
RULES COMMITTEE

NOTICE OF MEETING CANCELLATION

THE FOLLOWING RULES COMMITTEE MEETING HAS BEEN CANCELLED

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ancelled

Tuesday, July 26, 2005
10:00 AM
City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94103

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HEALTH SERVICE BOARD
RULES COMMITTEE

NOTICE OF MEETING CANCELLATION

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Tuesday, August 23, 2005
10:00 AM
City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94103

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HEALTH SERVICE BOARD
RULES COMMITTEE

Agenda

NOTICE OF MEETING CANCELLATION

THE FOLLOWING RULES COMMITTEE MEETING HAS BEEN CANCELLED

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cancelled

Tuesday, September 27, 2005
10:00 AM
City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94103

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City & County of San Francisco
HEALTH SERVICE BOARD
1145 Market Street • Suite 200 • San Francisco, CA 94103

RULES COMMITTEE

NOTICE AND AGENDA

Special Meeting

Tuesday, October 25, 2005
10:00 AM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

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special

- ☐ **CALL TO ORDER**
- ☐ **PLEDGE OF ALLEGIANCE**
- ☐ **ROLL CALL**

President Scott Heldfond
Vice President James Deignan
Commissioner Karen Breslin
Supervisor Sean Elsbernd
Commissioner Sharon Johnson
Commissioner Mitch Katz, M.D.
Commissioner Claire Zvanski

☐ **10252005R-01** **ACTION ITEM** **APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:**

- March 22, 2005

STAFF RECOMMENDATION: Approve Minutes.

Documents provided to Committee prior to meeting: Draft minutes.

PUBLIC COMMENTS:

ACTION:

☐	**10252005R-02**	ACTION ITEM	**APPROVAL OF AMENDMENT TO PARTS II.A.2 AND II.B.1(a), TO BE EFFECTIVE AS OF JULY 1, 2006, ELIMINATING THE ABILITY OF A MEMBER TO BE ENROLLED IN TWO DIFFERENT BENEFIT PLANS, AS BOTH A MEMBER AND AS A DEPENDENT OF A MEMBER** *(Bart Duncan)* STAFF RECOMMENDATION: Recommend Approval of Amendment by Board. *Documents provided to Committee prior to meeting: Proposed Amendment.* PUBLIC COMMENTS: ACTION:
☐	**10252005R-03**	ACTION ITEM	**APPROVAL OF AMENDMENT TO PART II.B.2(i), TO BE EFFECTIVE AS OF JULY 1, 2006, ELIMINATING THE ABILITY OF TWO MEMBERS TO ENROLL A COMMON DEPENDENT IN TWO DIFFERENT BENEFIT PLANS, AS A DEPENDENT OF EACH MEMBER** *(Bart Duncan)* STAFF RECOMMENDATION: Recommend Approval of Amendment by Board. *Documents provided to Committee prior to meeting: Proposed Amendment.* PUBLIC COMMENTS: ACTION:
☐	**10252005R-04**	DISCUSSION ITEM	**COMMENTS OF SAN FRANCISCO UNIFIED SCHOOL DISTRICT AND SAN FRANCISCO COMMUNITY COLLEGE DISTRICT ON AMENDMENT INTRODUCED AT RULES COMMITTEE MEETING OF MARCH 22, 2005, WHICH AMENDMENT WOULD SET RULES FOR PARTICIPATION AND WITHDRAWAL OF OTHER PUBLIC AGENCIES** (Representatives of Districts) *Documents provided to Committee prior to meeting: (a) Copy of Amendment introduced at Rules Committee Meeting of March 22, 2005, and (b) Copy of letter to Bart Duncan from Jonathan Holtzman dated October 10, 2005.* PUBLIC COMMENTS:
☐	**10252005R-05**	DISCUSSION ITEM	**OPPORTUNITY TO PLACE ITEMS ON FUTURE AGENDAS.** PUBLIC COMMENTS:

- **10252005R-06** **Discussion Item** **Opportunity for the Public to Comment on Any Matters within the Board's Jurisdiction.**

  Public Comments:

- **Adjourn**

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City & County of San Francisco

HEALTH SERVICE BOARD

1145 Market Street • Suite 200 • San Francisco, CA 94103

RULES COMMITTEE

NOTICE AND AGENDA

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Special Meeting
amended
Tuesday, October 25, 2005
10:00 AM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

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mended

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**

President Scott Heldfond
Vice President James Deignan
Commissioner Karen Breslin
Supervisor Sean Elsbernd
Commissioner Sharon Johnson
Commissioner Mitch Katz, M.D.
Commissioner Claire Zvanski

- **10252005R-01** ACTION ITEM

APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:

- March 22, 2005

STAFF RECOMMENDATION: Approve Minutes.

Documents provided to Committee prior to meeting: Draft minutes.

PUBLIC COMMENTS:

ACTION:

☐	10252005R-02	ACTION ITEM	APPROVAL OF AMENDMENT TO PARTS II.A.2 AND II.B.1(a), TO BE EFFECTIVE AS OF JULY 1, 2006, ELIMINATING THE ABILITY OF A MEMBER TO BE ENROLLED IN TWO DIFFERENT BENEFIT PLANS, AS BOTH A MEMBER AND AS A DEPENDENT OF A MEMBER *(Bart Duncan)* STAFF RECOMMENDATION: Recommend Approval of Amendment by Board. *Documents provided to Committee prior to meeting: Proposed Amendment.* PUBLIC COMMENTS: ACTION:
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☐	10252005R-05	DISCUSSION ITEM	OPPORTUNITY TO PLACE ITEMS ON FUTURE AGENDAS. PUBLIC COMMENTS:

☐	10252005R-06	Discussion Item	Opportunity for the Public to Comment on Any Matters within the Board's Jurisdiction. Public Comments:

☐ Adjourn

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HEALTH SERVICE SYSTEM MEMBERSHIP RULES AND REGULATIONS
[Proposed] Amendment to Parts II.A.2 and II.B.1(a)
additions are double underlined
deletions are ~~strikethrough~~

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PART II - MEMBERSHIP AND COVERAGE

A - EMPLOYEES

2 - Choice of Benefit Plans

a. Members shall have a free choice of benefit plans provided by the System. A member may participate in only one health, dental or disability plan as the subscriber.

b. Effective July 1, 2006, no member who is enrolled in any benefit plan may also enroll in the same or a different benefit plan as a dependent of another member. ~~Members who may also be eligible to participate as a dependent of another member may not be enrolled in any one benefit plan more than once. He or she may be enrolled in two different benefit plans.~~

B - DEPENDENTS

Dependents of a member shall be eligible for coverage subject to the following conditions and limitations:

1- Eligibility

a. A member's legal spouse or domestic partner. Subject to the limitation in Part II.A.2 of these Rules, a member's legal spouse shall be eligible as a dependent of the member provided that the member file a copy of their marriage certificate with HSS. If the member 's spouse is granted a final dissolution of marriage or is legally separated, the non-employee spouse shall not be eligible as a dependent. Subject to the limitation in Part II.A.2 of these Rules, a domestic partner of a member shall be eligible as a dependent of a member if the member and the non-employee domestic partner file an HSS Declaration of Domestic Partnership (the "HSS Declaration") declaring under penalty of perjury that the following conditions are true and correct to the best of the parties knowledge:

1. A true and correct copy of the parties Declaration of Domestic Partnership (the "Declaration") is filed with HSS, that it has been processed in accordance with Section 62.3 of the San Francisco Administrative Code and that it is in full force and effect.

2. The parties agree that they are both economically responsible to third parties for the common necessities of life, defined as food, shelter and medical care, and this shall remain the case for expenses incurred during the period the non-employee domestic partner is covered by HSS. The parties also must acknowledge that the responsibility may be greater to HSS than that undertaken in the domestic partner registration;

3. The parties agree to immediately notify HSS in writing if there is any change of circumstances attested to in the domestic partner registration.

4. The parties understand that under applicable federal and state income tax law, payments for health coverage of the domestic partner may not be eligible for pre-tax treatment under the City's Section 125 Plan and that coverage of the non-employee domestic partner could result in additional imputed income to the employee, with possible withholding for payroll taxes (including income and social security taxes) on such amounts.

Domestic partner status shall be established by completing the above referenced HSS Declaration executed by both the member and the non-employee domestic partner.

HEALTH SERVICE SYSTEM MEMBERSHIP RULES AND REGULATIONS
[Proposed] Amendment to Part II.B.2(i)

additions are double underlined
deletions are ~~strikethrough~~

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PART II - MEMBERSHIP AND COVERAGE

B - DEPENDENTS

Dependents of a member shall be eligible for coverage subject to the following conditions and limitations:

2 - Enrollment

a. A member may enroll his eligible dependents at the time of original enrollment. Coverage for eligible dependents becomes effective on the same day as for the member, provided, however, that a dependent who is hospital confined shall be eligible on the date he is no longer hospital confined.

b. An employee or retired member who marries or enters into a domestic partnership after becoming a member may enroll his or her spouse or domestic partner and such other eligible dependents acquired by such marriage or domestic partnership. Documentation will be required. Enrollment is to be made within thirty (30) days after the date of marriage or domestic partnership and coverage for eligible dependents so enrolled shall become effective as of the date of such marriage or domestic partnership, provided such dependents who are hospital confined shall be added effective the date they are no longer hospital confined.

c. A member's newborn child must be enrolled in the System in order for said child to have coverage, provided such enrollment is made within thirty (30) days after birth. Such enrollment shall be made by application to the Health Service System and shall be effective from the date of birth. Documentation of birth will be required.

A member's adopted child may be enrolled in the Health Service System, provided such enrollment is made within thirty (30) days of commencement of legal custody. Such enrollment shall be made by application to the Health Service System and shall be effective from the date on which such legal custody commenced. Documentation of adoption will be required.

Notwithstanding the foregoing, after the expiration of the applicable period of thirty (30) days set forth above in this subsection (c), the Deputy Director of Human Resources for the Health Service System may permit the enrollment of a newborn child or a newly adopted child into a medical benefit plan offered by the Health Service System as follows:

(i) Upon satisfaction of each of the following conditions: (A) the Deputy Director has found that the member has acted in good faith and not in willful violation of the rules contained in this subsection (c); (B) the child's membership will be effective on the date of birth or the date of commencement of legal custody, as the case may be; (C) the Deputy Director has found that under the terms of the contract between the Health Service System and the medical benefit plan in question (each, a "Medical Benefit Contract"), the child may be added as of such effective date without any adverse financial or other impact to the Health Service System; (D) the Health Service System has received full payment of all premiums (both employer-paid and member-paid portions) required in order to enroll the child for the period from such effective date through the end of the current calendar month. Newborns must be enrolled within six (6) months of the date of birth in order to comply with agreements established with the health plans.

d. An eligible dependent child whom the member has assumed legal custody of may be enrolled in the Health Service System provided such enrollment is made within thirty (30) days of commencement of legal custody. Such enrollment shall be made by application to the Health Service System and shall be effective the first day of the pay period after thirty (30) days from the date a completed application is filed with the Health Service System.

e. Other eligible dependents who have either entered the United States or have moved into the service area of the member's benefit plan may be enrolled in the Health Service System provided such enrollment is made within thirty (30) days of the occurrence. Documentation will be required. If documentation is provided, coverage will be effective on the first day of the pay period following the application date; otherwise coverage will be effective on the first day of the pay period after thirty (30) days from the date a completed application is filed with the Health Service System.

f. Eligible dependents who lose group health insurance coverage through job displacement may apply for coverage through the Health Service System within thirty (30) days or earlier of the last date of group coverage under another employer. Such application for coverage requires: 1) a letter from the former employer or health carrier stating the reason for lost coverage and the last date of coverage. The approval or rejection of the application and the effective date of any coverage are subject to the discretion of the Health Service System and the Benefit Plan for which application is made.

g. A child who gains eligibility by becoming a full time student at other than the Open Enrollment and who fulfills all other dependent eligibility criteria may be enrolled if application is made within thirty (30) days of attaining full time student status. Documentation of student status will be required.

h. Dependents not enrolled by the member at the time of his or her enrollment or within the applicable periods of eligibility as described in this Section B2 (Enrollment) may thereafter be enrolled only during the annual open enrollment period each year with coverage to be effective July 1. Documentation of eligibility will be required.

i. Eligible dependents must be enrolled in the same benefit plan as the member. Effective July 1, 2006, a child who may be eligible as a dependent of more than one member may be enrolled in only one health plan.

HEALTH SERVICE BOARD
RULES COMMITTEE

NOTICE OF MEETING CANCELLATION

THE FOLLOWING RULES COMMITTEE MEETING HAS BEEN CANCELLED

Tuesday, November 22, 2005
10:00 AM
City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94103

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SUMMARY OF HEALTH SERVICE SYSTEM RULES REGARDING PUBLIC COMMENT

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HEALTH SERVICE COMMITTEE AND THE HEALTH SERVICE SYSTEM WEB SITE
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HEALTH SERVICE BOARD
RULES COMMITTEE

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THE FOLLOWING RULES COMMITTEE MEETING HAS BEEN CANCELLED

Tuesday, December 20, 2005
10:00 AM
City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94103

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HEALTH SERVICE BOARD
RULES COMMITTEE

NOTICE OF MEETING CANCELLATION

THE FOLLOWING RULES COMMITTEE MEETING HAS BEEN CANCELLED

Tuesday, January 24, 2006
10:00 AM
City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94103

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City & County of San Francisco

HEALTH SERVICE BOARD

1145 Market Street • Suite 200 • San Francisco, CA 94103

RULES COMMITTEE

NOTICE AND AGENDA

Special Meeting

Tuesday, February 28, 2006
10:00 AM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

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- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ROLL CALL

  Committee Chair Claire Zvanski
  Committee Member Scott Heldfond
  Committee Member James Deignan
  Committee Member Karen Breslin
  Committee Member, Sup. Sean Elsbernd
  Committee Member Sharon Johnson
  Committee Member Mitch Katz, M.D.

- 02282006R-01 ACTION ITEM

  APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:

  - October 25, 2005

  STAFF RECOMMENDATION: Approve Minutes.

  Documents provided to Committee prior to meeting: Draft minutes.

  PUBLIC COMMENTS:

  ACTION:

☐	02282006R-02	ACTION ITEM	APPROVAL (SUBJECT TO FINAL APPROVAL BY HEALTH SERVICE BOARD) OF NEW PART IV, TO BE EFFECTIVE AS OF APRIL 1, 2006, GOVERNING PARTICIPATION OF PUBLIC AGENCIES OTHER THAN THE CITY AND COUNTY OF SAN FRANCISCO IN THE SYSTEM AND SPECIFYING THE TERMS ON WHICH ANY SUCH PUBLIC AGENCY MAY EXIT OR REENTER THE SYSTEM *(Bart Duncan)* STAFF RECOMMENDATION: Approve draft amendment. *Documents provided to Committee prior to meeting: Draft amendment.* PUBLIC COMMENTS: ACTION:
☐	02282006R-03	ACTION ITEM	APPROVAL (SUBJECT TO FINAL APPROVAL BY HEALTH SERVICE BOARD) OF NEW PART V, TO BE EFFECTIVE AS OF JULY 1, 2006, REQUIRING WRITTEN NOTICE OF SYSTEM-ADMINISTERED BENEFIT CHANGES PURSUANT TO COLLECTIVE BARGAINING TO BE COMMUNICATED AT LEAST 60 DAYS PRIOR TO THE COMMENCEMENT OF OPEN ENROLLMENT FOR THE PLAN YEAR IN WHICH SUCH CHANGES ARE TO BE IMPLEMENTED *(Bart Duncan)* STAFF RECOMMENDATION: Approve draft amendment. *Documents provided to Committee prior to meeting: Draft amendment.* PUBLIC COMMENTS: ACTION:
☐	02282006R-04	DISCUSSION ITEM	OPPORTUNITY TO PLACE ITEMS ON FUTURE AGENDAS. PUBLIC COMMENTS:
☐	02282006R-05	DISCUSSION ITEM	OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY MATTERS WITHIN THE BOARD'S JURISDICTION. PUBLIC COMMENTS:

☐ ADJOURN

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City & County of San Francisco

HEALTH SERVICE BOARD

1145 Market Street • Suite 200 • San Francisco, CA 94103

RULES COMMITTEE

NOTICE OF MEETING CANCELLATION

The following Rules Committee meeting has been cancelled:

F
125
#10
2/28/06
Special
cancelled

Special Meeting

Tuesday, February 28, 2006
10:00 AM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

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http://hss.sfgov.org

DISABILITY ACCESS

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City & County of San Francisco

HEALTH SERVICE BOARD

1145 Marker Street • Suite 200 • San Francisco, CA 94103

RULES COMMITTEE

NOTICE AND AGENDA

Special Meeting

Tuesday, April 25, 2006
10:00 AM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

DOCUMENTS DEPT.

APR 24 2006

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- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**

Committee Chair Claire Zvanski
Committee Member Scott Heldfond
Committee Member James Deignan
Committee Member Karen Breslin
Committee Member, Sup. Sean Elsbernd
Committee Member Sharon Johnson
Committee Member Mitch Katz, M.D.

- **04252006R-01** ACTION ITEM

APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:

- October 25, 2005

STAFF RECOMMENDATION: Approve Minutes.

Documents provided to Committee prior to meeting: Draft minutes.

PUBLIC COMMENTS:

ACTION:

☐	**04252006R-02**	DISCUSSION ITEM	UPDATE ON DISCUSSIONS WITH THE SAN FRANCISCO UNIFIED SCHOOL DISTRICT AND THE SAN FRANCISCO COMMUNITY COLLEGE DISTRICT CONCERNING NEW PART IV, GOVERNING PARTICIPATION OF PUBLIC AGENCIES OTHER THAN THE CITY AND COUNTY OF SAN FRANCISCO IN THE SYSTEM AND SPECIFYING THE TERMS ON WHICH ANY SUCH PUBLIC AGENCY MAY EXIT OR REENTER THE SYSTEM *(Bart Duncan)* *Documents provided to Committee prior to meeting: None.* PUBLIC COMMENTS:
☐	**04252006R-03**	DISCUSSION ITEM	UPDATE ON DISCUSSIONS CONCERNING NEW RULE REQUIRING WRITTEN NOTICE OF SYSTEM-ADMINISTERED BENEFIT CHANGES PURSUANT TO COLLECTIVE BARGAINING TO BE COMMUNICATED TO THE HEALTH SERVICE SYSTEM BY A DATE CERTAIN PRIOR TO THE COMMENCEMENT OF OPEN ENROLLMENT FOR THE PLAN YEAR IN WHICH SUCH CHANGES ARE TO BE IMPLEMENTED *(Bart Duncan)* *Documents provided to Committee prior to meeting: None.* PUBLIC COMMENTS:
☐	**04252006R-04**	DISCUSSION ITEM	INTRODUCTION TO AND DISCUSSION OF THE FOLLOWING DRAFT DOCUMENTS RELATING TO THE GOVERNANCE OF THE HEALTH SERVICE SYSTEM *(Tom Iannucci, Cortex Applied Research Inc.):* ▪ Board Terms of Reference ▪ Board Operations Policy ▪ Board Education Policy ▪ Board Performance Evaluation Policy ▪ Director Performance Evaluation Policy *Documents provided to Committee prior to meeting: (1) Memorandum dated April 19, 2006, to Rules Committee from Tom Iannucci; and (2) Draft documents referred to above.* PUBLIC COMMENTS:
☐	**04252006R-05**	DISCUSSION ITEM	OPPORTUNITY TO PLACE ITEMS ON FUTURE AGENDAS. PUBLIC COMMENTS:

□	**04252006R-06**	**Discussion Item**	**Opportunity for the Public to Comment on Any Matters within the Board's Jurisdiction.** Public Comments:

□ **Adjourn**

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City & County of San Francisco
HEALTH SERVICE BOARD
1145 Market Street • Suite 200 • San Francisco, CA 94103

RULES COMMITTEE

NOTICE OF MEETING CANCELLATION

The following Rules Committee meeting has been cancelled:

Special Meeting

Tuesday, April 25, 2006
10:00 AM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

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City & County of San Francisco

HEALTH SERVICE BOARD

1145 Market Street • Suite 200 • San Francisco, CA 94103

RULES COMMITTEE

NOTICE AND AGENDA

Special Meeting

Wednesday, June 21, 2006
10:00 AM

City Hall, Room 408
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

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special

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**

Committee Chair Claire Zvanski
Committee Member Scott Heldfond
Committee Member James Deignan
Committee Member Karen Breslin
Committee Member, Sup. Sean Elsbernd
Committee Member Sharon Johnson
Committee Member Mitch Katz, M.D.

- **06212006R-01** **ACTION ITEM** **APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:**

  - October 25, 2005

  STAFF RECOMMENDATION: Approve Minutes.

  Documents provided to Committee prior to meeting: Draft minutes.

  PUBLIC COMMENTS:

  ACTION:

☐	**06212006R-02**	**ACTION ITEM**	**APPROVAL (SUBJECT TO FINAL APPROVAL BY HEALTH SERVICE BOARD) OF NEW PART IV, TO BE EFFECTIVE AS OF AUGUST 1, 2006, GOVERNING PARTICIPATION OF PUBLIC AGENCIES OTHER THAN THE CITY AND COUNTY OF SAN FRANCISCO IN THE SYSTEM AND SPECIFYING THE TERMS ON WHICH ANY SUCH PUBLIC AGENCY MAY EXIT OR REENTER THE SYSTEM** *(Bart Duncan)* STAFF RECOMMENDATION: Approve draft amendment. *Documents provided to Committee prior to meeting: Draft amendment.* PUBLIC COMMENTS: ACTION:
☐	**06212006R-03**	**DISCUSSION ITEM**	**INTRODUCTION TO AND DISCUSSION OF THE FOLLOWING DRAFT DOCUMENTS RELATING TO THE GOVERNANCE OF THE HEALTH SERVICE SYSTEM** *(Tom Iannucci, Cortex Applied Research Inc.):* ▪ Terms of Reference relating to: ➢ The Board ➢ Budget and Finance Committee ➢ Membership Rules Committee ➢ Governance Committee ➢ President and Vice President ➢ Director ▪ Governance Policies: ➢ Board Operations Policy ➢ Board Self-assessment Policy ➢ Director Performance Evaluation Policy ➢ Board Communications Policy ➢ Service Provider Selection Policy ➢ Business Planning Policy ➢ Reporting and Monitoring Policy *Documents provided to Committee prior to meeting: (1) Memorandum dated June 21, 2006, to Rules Committee from Tom Iannucci; and (2) Draft documents referred to above.* PUBLIC COMMENTS:

☐	06212006R-04	DISCUSSION ITEM	OPPORTUNITY TO PLACE ITEMS ON FUTURE AGENDAS. PUBLIC COMMENTS:
☐	06212006R-05	DISCUSSION ITEM	OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY MATTERS WITHIN THE BOARD'S JURISDICTION. PUBLIC COMMENTS:

☐ ADJOURN

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City & County of San Francisco

HEALTH SERVICE BOARD

1145 Market Street • Suite 200 • San Francisco, CA 94103

RULES COMMITTEE

MINUTES

Special Meeting

Wednesday, June 21, 2006
10:00 AM

City Hall, Room 408
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

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- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**

Committee Chair Claire Zvanski
Committee Member Scott Heldfond
Committee Member James Deignan
Committee Member Karen Breslin
Committee Member, Sup. Sean Elsbernd, *Excused*
Committee Member Sharon Johnson, *Excused*
Committee Member Mitch Katz, M.D., *Excused*

- **06212006R-01** ACTION ITEM

APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:

- October 25, 2005

STAFF RECOMMENDATION: Approve Minutes.

Documents provided to Committee prior to meeting: Draft minutes.

PUBLIC COMMENTS: None.

ACTION: Motion was moved and seconded by the Board to approve the minutes of October 25, 2005. Motion

passed 4-0.

□ **06212006R-02** ACTION ITEM

APPROVAL (SUBJECT TO FINAL APPROVAL BY HEALTH SERVICE BOARD) OF NEW PART IV, TO BE EFFECTIVE AS OF AUGUST 1, 2006, GOVERNING PARTICIPATION OF PUBLIC AGENCIES OTHER THAN THE CITY AND COUNTY OF SAN FRANCISCO IN THE SYSTEM AND SPECIFYING THE TERMS ON WHICH ANY SUCH PUBLIC AGENCY MAY EXIT OR REENTER THE SYSTEM *(Bart Duncan)*

STAFF RECOMMENDATION: Approve draft amendment.

Documents provided to Committee prior to meeting: Draft amendment.

- Bart Duncan reported the following:
- The current draft proposal was marked to show the revisions made to the original draft of March 2005. This draft reflects suggestions made by the Unified School District and the Community College District regarding changing the effective date notifying the Health Service System of a member group's intention to participate in or exit from the System to October 1, with modification only by Board approval.
- There has been continued discussion regarding separating the active employees from the retirees by participating employer groups to allow retirees to remain in the Health Service System should the employer group elect to exit the Health Service System.
- Staff recommends following the CalPERS rule in requiring that participating employer groups keep active employees and retirees together should the employer group choose to exit the Health Service System.
- Staff recommends a 5-year waiting period before allowing an employer group to return to the Health Service System after exiting.
- Commissioner Heldfond requested that the use of brokers be discussed at a future Board meeting.

PUBLIC COMMENTS: Jon Holtzman spoke on behalf of the San Francisco Community College District. He stated that the School District had been corresponding

with the Health Service System for most of the year and expressed appreciation to Mr. Duncan for working with them regarding the proposed rules. He noted that the School District remained concerned about two issues: (1) the availability of actuarial usage data for the various subgroups within the District's plan, and (2) the retirees' inclusion in any plan group that opted to exit the Health Service System.

Regarding the first issue of concern, Mr. Holtzman requested that School District members have access to actuarial information in order to make informed decisions about the cost-effectiveness of their benefits. The second issue, which was of greatest concern, was the inclusion of the retirees in any plan group that chose to exit the Health Service System. Mr. Holtzman asked that the Board reconsider and allow retirees to remain in the System even if their plan group decided to exit.

Claire Dunn, retired City employee, commented that she considered two items presented at the June 8, 2006 Health Service Board meeting to be important documents related to GASB 45: the financial report presented by Tess Navarro and the Towers Perrin medical plan premium increase comparison charts.

ACTION: Motion was moved and seconded by the Board to approve the new Section D to be added at the end of Part I - General. Motion passed 4-0.

☐ **06212006R-03**	**DISCUSSION ITEM**	**INTRODUCTION TO AND DISCUSSION OF THE FOLLOWING DRAFT DOCUMENTS RELATING TO THE GOVERNANCE OF THE HEALTH SERVICE SYSTEM** *(Tom Iannucci, Cortex Applied Research Inc.):*

- Terms of Reference relating to:
  - The Board
  - Budget and Finance Committee
  - Membership Rules Committee
  - Governance Committee
  - President and Vice President
  - Director
- Governance Policies:
  - Board Operations Policy
  - Board Self-assessment Policy
  - Director Performance Evaluation Policy
  - Board Communications Policy
  - Service Provider Selection Policy
  - Business Planning Policy

➢ Reporting and Monitoring Policy

Documents provided to Committee prior to meeting:
(1) Memorandum dated June 21, 2006, to Rules Committee from Tom Iannucci; and (2) Draft documents referred to above.

- Tom Iannucci presented a status report and overview of the governance project. He stated that this was the first working meeting of the Rules Committee to discuss these drafts, but noted that he had been working with the Board's Task Group, Bart Duncan and Gina Roccanova regarding input on the governance policies.
- The review of the materials was for discussion purposes with a view to adopt policies at a later meeting.
- The Retirement Board was the model for the Health Service Board's governance policies.
- Mr. Iannucci reviewed the Terms of Reference that had been discussed with the Task Group relating to the Board, President, Vice President, Director, and evaluation of the Director and the Board.
- The Terms of Reference lays out the general guidelines of the Board, including Charter provisions and other best practices. The Board's focus is on a policy level, with staff implementation.
- Regarding the Terms of Reference for the President, there was discussion regarding Board confirmation of committee chair approval, as opposed to the President selecting a committee chair.
- Regarding the Terms of Reference for the Vice President, there was discussion regarding a possible prerequisite that the Vice President chair the Rates and Benefits Committee prior to becoming President of the Board.
- There was discussion regarding the possibility of a Board of Supervisor member becoming President of the Board, and the prerequisites.
- Through discussion, many important questions were raised on issues such as the Board's authority over personnel decisions, investment management services, custody services and

advisory services.

- Mr. Iannucci will present a revised black-lined version of the revised governance policies at the next Rules Committee meeting, reflecting changes to the policies and the Commissioners' comments regarding the material covered.

PUBLIC COMMENTS: None.

☐	06212006R-04	DISCUSSION ITEM	OPPORTUNITY TO PLACE ITEMS ON FUTURE AGENDAS. PUBLIC COMMENTS: None.
☐	06212006R-05	DISCUSSION ITEM	OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY MATTERS WITHIN THE BOARD'S JURISDICTION. PUBLIC COMMENTS: None.

☐ **ADJOURN: 12: 15 P.M.**

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City & County of San Francisco

HEALTH SERVICE BOARD

1145 Market Street • Suite 200 • San Francisco, CA 94103

RULES COMMITTEE

NOTICE AND AGENDA

Special Meeting

Wednesday, September 20, 2006
9:00 AM

City Hall, Room 421
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

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- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**

Committee Chair Claire Zvanski
Committee Member Scott Heldfond
Committee Member James Deignan
Committee Member Karen Breslin
Committee Member, Sup. Sean Elsbernd
Committee Member Sharon Johnson
Committee Member Mitch Katz, M.D.

- **09202006R-01** ACTION ITEM **APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:**

  - June 21, 2006

  STAFF RECOMMENDATION: Approve Minutes.

  Documents provided to Committee prior to meeting: Draft minutes.

  PUBLIC COMMENTS:

  ACTION:

☐ **09202006R-02**	**Discussion Item**	**Introduction to and Discussion of the Following Draft Documents Relating to the Governance of the Health Service System** *(Tom Iannucci, Cortex Applied Research Inc.):* ▪ Terms of Reference relating to: ➢ The Board ➢ Budget and Finance Committee ➢ Membership Rules Committee ➢ Governance Committee ➢ President and Vice President ➢ Director ▪ Governance Policies: ➢ Board Operations Policy ➢ Board Self-assessment Policy ➢ Director Performance Evaluation Policy ➢ Board Communications Policy ➢ Service Provider Selection Policy ➢ Business Planning Policy ➢ Reporting and Monitoring Policy *Documents provided to Committee prior to meeting: (1) Memorandum dated June 21, 2006, to Rules Committee from Tom Iannucci; and (2) Draft documents referred to above.* Public Comments:
☐ **09202006R-03**	**Discussion Item**	**Opportunity to Place Items on Future Agendas.** Public Comments:
☐ **09202006R-04**	**Discussion Item**	**Opportunity for the Public to Comment on Any Matters within the Board's Jurisdiction.** Public Comments:

☐ **Adjourn**

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City & County of San Francisco
HEALTH SERVICE BOARD
1145 Market Street • Suite 200 • San Francisco, CA 94103

RULES COMMITTEE

MINUTES

Special Meeting

Wednesday, September 20, 2006
9:00 AM

City Hall, Room 421
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

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- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**

Committee Chair Claire Zvanski
Committee Member Scott Heldfond, *Arrived 9:22 a.m.*
Committee Member James Deignan
Committee Member Karen Breslin
Committee Member, Sup. Sean Elsbernd
Committee Member Sharon Johnson, *Excused*
Committee Member Mitch Katz, M.D., *Excused*

- **09202006R-01** ACTION ITEM **APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:**

  - June 21, 2006

  STAFF RECOMMENDATION: Approve Minutes.

  Documents provided to Committee prior to meeting: Draft minutes.

  PUBLIC COMMENTS: None.

  ACTION: Motion was moved and seconded by the Board to approve the minutes of June 21, 2006. Motion passed 4-0.

☐ **09202006R-02**	**Discussion Item**	**Introduction to and Discussion of the Following Draft Documents Relating to the Governance of the Health Service System** *(Tom Iannucci, Cortex Applied Research Inc.):*

- Terms of Reference relating to:
  - The Board
  - Budget and Finance Committee
  - Membership Rules Committee
  - Governance Committee
  - President and Vice President
  - Director
- Governance Policies:
  - Board Operations Policy
  - Board Self-assessment Policy
  - Director Performance Evaluation Policy
  - Board Communications Policy
  - Service Provider Selection Policy
  - Business Planning Policy
  - Reporting and Monitoring Policy

Documents provided to Committee prior to meeting: (1) Memorandum dated September 12, 2006, to Rules Committee from Tom Iannucci; and (2) Draft documents referred to above.

- Tom Iannucci summarized the draft Terms of Reference and Policies discussed at the June 21, 2006 meeting: Terms of Reference for the Board, President, Vice President, Director, and the Operations Policy.
- Mr. Iannucci suggested incorporating an attendance policy into the Board's Operations Policy to comply with the Mayor's new guidelines regarding board member meeting attendance.
- In outlining the changes made to the Board's Terms of Reference since the last meeting, Mr. Iannucci noted that in sections 6 (first line, page 2) and 6 (b), paragraph "3" should be changed to paragraph "5."
- Chair Zvanski suggested that the terms "medical care" and "health benefit plans" include medical, vision, dental and mental health coverage.
- Committee Member Breslin asked if the Health Service Board and the Health Service System have the same Mission Statement and whether the Mission Statement should be included in the

governance policies.

- Mr. Iannucci stated that a Mission Statement is not included in the current draft policies but that it could be incorporated into the Board's Business Plan.
- Commissioner Heldfond arrived during this discussion.
- There was discussion regarding approving a dollar amount for information technology consultants retained for services. However, it was decided to approve a completed document that encompasses all revisions at the end of the process.
- Through discussion of the Director's Terms of Reference, it was decided to create a new section regarding the Director's authority to recommend charter amendments or proposals to the Board.
- Commissioner Heldfond asked if the Health Service System would be allowed to consult outside legal counsel should an issue arise that would present a conflict with the City Attorney's office.
- Supervisor Elsbernd departed the meeting at 10:00 a.m.
- All budget and finance issues will be dealt with by the Budget and Finance Committee, which will make recommendations to the full Board.
- The Rates and Benefits Committee is a committee of the whole, which will make recommendations to the full Board.
- Commissioner Heldfond asked if there are any City restrictions regarding the use of consent agendas at any of the City's commission meetings, and the possibility of using such consent agendas in making committee recommendations to the full Board.
- Mr. Iannucci suggested that a Governance Committee be established to oversee, review, update and monitor the Committee's terms of reference and coordinate the implementation of the policies, such as the Board's evaluation process, and the Director's evaluation process.
- Discussions of the Operations Policy included

vacancy issues on the Board, clarification of appointees' term of office, the effective date of the Governance Committee, Board meeting participation via teleconferencing and voting by proxy issues.

- Commissioner Heldfond suggested incorporating all mandatory City requirements into the Board's Education Policy, such as the Brown Act, the Sunshine Ordinance, Statements of Economic Interests, ethics training, etc.
- The Committee reviewed the Board's Communications Policy, which provides guidelines regarding how Board members communicate with the public, vendors, etc.

PUBLIC COMMENTS: Kevin Hughes, Local 6 representative, requested clarification on some of the language used in the Terms of Reference. He also suggested textural changes to some of the Terms of Reference sections.

□ **09202006R-03**	**DISCUSSION ITEM**	**OPPORTUNITY TO PLACE ITEMS ON FUTURE AGENDAS.** Public Comments: None.
□ **09202006R-04**	**DISCUSSION ITEM**	**OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY MATTERS WITHIN THE BOARD'S JURISDICTION.** PUBLIC COMMENTS: None.

□ **ADJOURN: 11:26 A.M.**

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RULES COMMITTEE

NOTICE AND AGENDA

Special Meeting

Wednesday, December 20, 2006

10:00 AM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

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- **CALL TO ORDER**
- **ROLL CALL** Committee Chair Claire Zvanski
  Committee Member Scott Heldfond
  Committee Member James Deignan
  Committee Member Karen Breslin
  Committee Member, Sup. Sean Elsbernd
  Committee Member Sharon Johnson
  Committee Member Mitch Katz, M.D.
- **12202006R-01** **ACTION ITEM** **APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:**
  - September 20, 2006

  STAFF RECOMMENDATION: Approve Minutes.

  Documents provided to Committee prior to meeting: Draft minutes.

  PUBLIC COMMENTS:

  ACTION:

☐ **12202006R-02**	**Discussion Item**	**Introduction to and Discussion of the Following Draft Documents Relating to the Governance of the Health Service System** *(Tom Iannucci, Cortex Applied Research Inc.):* ▪ Terms of Reference relating to: ➢ The Board ➢ Budget and Finance Committee ➢ Membership Rules Committee ➢ Governance Committee ➢ President and Vice President ➢ Director ▪ Governance Policies: ➢ Board Operations Policy ➢ Board Self-assessment Policy ➢ Director Performance Evaluation Policy ➢ Board Communications Policy ➢ Service Provider Selection Policy ➢ Business Planning Policy ➢ Reporting and Monitoring Policy *Documents provided to Committee prior to meeting: (1) Memorandum dated December 14, 2006, to Rules Committee from Tom Iannucci; and (2) Draft documents referred to above.* Public Comments:
☐ **12202006R-03**	**Discussion Item**	**Opportunity to Place Items on Future Agendas.** Public Comments:
☐ **12202006R-04**	**Discussion Item**	**Opportunity for the Public to Comment on Any Matters within the Board's Jurisdiction.** Public Comments:

☐ **Adjourn**

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RULES COMMITTEE

MINUTES

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Special Meeting

Wednesday, December 20, 2006

10:00 AM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

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special

- **CALL TO ORDER**

- **ROLL CALL**

Committee Chair Claire Zvanski
Committee Member Scott Heldfond, *Excused*
Committee Member James Deignan
Committee Member Karen Breslin
Committee Member, Sup. Sean Elsbernd
Committee Member Sharon Johnson, *Excused*
Committee Member Mitch Katz, M.D., *Excused*

- **12202006R-01** ACTION ITEM

APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:

- September 20, 2006

STAFF RECOMMENDATION: Approve Minutes.

Documents provided to Committee prior to meeting: Draft minutes.

PUBLIC COMMENTS: None.

ACTION: Motion was moved and seconded by the Board to approve the Minutes of September 20, 2006. Motion passed 4-0.

□ **12202006R-02** ▪ **DISCUSSION ITEM** **INTRODUCTION TO AND DISCUSSION OF THE FOLLOWING DRAFT DOCUMENTS RELATING TO THE GOVERNANCE OF THE HEALTH SERVICE SYSTEM** *(Tom Iannucci, Cortex Applied Research Inc.):*

- Terms of Reference relating to:
  - The Board
  - Budget and Finance Committee
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- Governance Policies:
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  - Service Provider Selection Policy
  - Business Planning Policy
  - Reporting and Monitoring Policy

Documents provided to Committee prior to meeting: (1) Memorandum dated December 14. 2006, to Rules Committee from Tom Iannucci; and (2) Draft documents referred to above.

- Tom Iannucci summarized the significant revisions made to the previous draft governance rules after the September 20, 2006 meeting:
  - Board Operations Policy – The addition of the following: consent agendas (paragraph 27); reference to Robert's Rules of Order to guide the Board in the event of a dispute among Board members (paragraph 40); and an Attendance Policy pursuant to Mayor's letter of September 18, 2006 (paragraphs 48-51).
- Mr. Iannucci reviewed the remainder of the draft Policies:
- Board Performance Evaluation Process – An opportunity for the Board to improve its performance (excluding the Director's Performance Evaluation). Board members will complete an annual survey. Mr. Iannucci

suggested that the evaluation be confidential so that Board members can comment honestly. This matter is not addressed in the draft policy.

- Director Performance Evaluation Policy – The annual process to be followed in assessing the Director's performance and communicating the results to the Director. The annual date Board members will receive a copy of the evaluation survey was changed from June 15 to July 15. Mr. Iannucci suggested that Board members' names be included on the evaluation survey. It was also suggested that language be added to allow the Director to rebut or comment on the evaluation results. These issues are not addressed in the draft policy.
- Monitoring and Reporting Policy – Inventory of routine reporting materials and process. The addition of new reports will only be implemented following the approval of the full board.
- Board Communications Policy – This policy provides guidelines for Board members regarding communications with staff, members and beneficiaries, and service providers. It was reviewed in depth at the September 20, 2006 Rules Committee meeting. A suggestion was made to change "shall" to "may" in paragraphs 9(c) and 9(d).
- Service Provider Selection Policy – Establishes general guidelines in the selection, evaluation and termination of service providers, including black-out periods, monitoring and reporting.
- Business Planning Policy – Provides guidance to the Health Service System's planning process. This policy lays out the role of the Director and separates the duties of staff and the Board, and includes timelines.
- Mr. Iannucci suggested that once the Terms of Reference and Policies are adopted that they be reviewed every three years.

PUBLIC COMMENTS: None.

☐	**12202006R-03**	**Discussion Item**	**Opportunity to Place Items on Future Agendas.** Public Comments: None.
☐	**12202006R-04**	**Discussion Item**	**Opportunity for the Public to Comment on Any Matters within the Board's Jurisdiction.** Public Comments: None.
☐	**Adjourn**	**11:40 A.M.**	

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SUMMARY OF HEALTH SERVICE BOARD RULES REGARDING CELL PHONES AND PAGERS

- The ringing and use of cell phones, pagers and similar sound-producing electronic devices is prohibited at Health Service Board meetings and its' committee meetings.
- The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.
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The complete rules are set forth in Chapter 67A of the San Francisco Administrative Code and in the Rules and Regulations of the Health Service System.

City & County of San Francisco

HEALTH SERVICE BOARD

1145 Market Street • Suite 200 • San Francisco, CA 94103

RULES COMMITTEE

NOTICE AND AGENDA

Special Meeting

Thursday, February 22, 2007

10:00 AM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

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- **CALL TO ORDER**
- **ROLL CALL**

Committee Chair Claire Zvanski
Committee Member Scott Heldfond
Committee Member James Deignan
Committee Member Karen Breslin
Committee Member, Sup. Sean Elsbernd
Committee Member Sharon Johnson
Committee Member Mitch Katz, M.D.

- **12202006R-01** **ACTION ITEM** **APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:**

  - December 20, 2006

  STAFF RECOMMENDATION: Approve Minutes.

  Documents provided to Committee prior to meeting: Draft minutes.

  PUBLIC COMMENTS:

  ACTION:

□	**12202006R-02**	**Discussion Item**	**Introduction to and Discussion of the Following Draft Documents Relating to the Governance of the Health Service System** *(Tom Iannucci, Cortex Applied Research Inc.):* ▪ Terms of Reference relating to: ➢ The Board ➢ Budget and Finance Committee ➢ Membership Rules Committee ➢ Governance Committee ➢ President and Vice President ➢ Director ▪ Governance Policies: ➢ Board Operations Policy ➢ Board Self-assessment Policy ➢ Director Performance Evaluation Policy ➢ Board Communications Policy ➢ Service Provider Selection Policy ➢ Business Planning Policy ➢ Reporting and Monitoring Policy *Documents provided to Committee prior to meeting:* *(1) Memorandum dated February 13, 2007, to Rules Committee from Tom Iannucci; (2) Draft documents referred to above.* Public Comments:
□	**12202006R-03**	**Discussion Item**	**Opportunity to Place Items on Future Agendas.** Public Comments:
□	**12202006R-04**	**Discussion Item**	**Opportunity for the Public to Comment on Any Matters within the Board's Jurisdiction.** Public Comments:

□ **Adjourn**

SUMMARY OF HEALTH SERVICE SYSTEM RULES REGARDING PUBLIC COMMENT

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HEALTH SERVICE BOARD AND THE HEALTH SERVICE SYSTEM WEB SITE
http://hss.sfgov.org

DISABILITY ACCESS

The meeting will be held at City Hall, #1 Dr. Carlton B. Goodlett Place, Room 416. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available.

The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting or hearing are available in alternative formats.

If you require the use of any of these services, please contact Administrative Services Manager, Laini K. Scott at (415) 554-1727 or by email at laini.scott@sfgov.org at least 72 hours prior to the meeting.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

KNOWING YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94103-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

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City & County of San Francisco

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RULES COMMITTEE

MINUTES

Special Meeting

Thursday, February 22, 2007
10:00 AM

City Hall, Room 416
1 Dr. Carlton B. Goodlett Place
San Francisco, California 94103

□ **CALL TO ORDER**

This meeting was called to order at 10:32 a.m.

□ **ROLL CALL**

Committee Chair Claire Zvanski
Committee Member Scott Heldfond, *Excused*
Committee Member James Deignan
Committee Member Karen Breslin
Committee Member, Sup. Sean Elsbernd
Committee Member Sharon Johnson
Committee Member Mitch Katz, M.D.

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□ **02222007R-01** ACTION ITEM

APPROVAL (WITH POSSIBLE MODIFICATIONS) OF THE MINUTES OF THE FOLLOWING MEETING:

- December 20, 2006

STAFF RECOMMENDATION: Approve Minutes.

Documents provided to Committee prior to meeting: Draft minutes.

PUBLIC COMMENTS: None.

ACTION: Motion was moved and seconded by the Board to approve the minutes of December 20, 2006. Motion passed 6-0.

☐ **02222007R-02**	**DISCUSSION ITEM**	**INTRODUCTION TO AND DISCUSSION OF THE FOLLOWING DRAFT DOCUMENTS RELATING TO THE GOVERNANCE OF THE HEALTH SERVICE SYSTEM** *(Tom Iannucci, Cortex Applied Research Inc.):* ▪ Terms of Reference relating to: ➢ The Board ➢ Budget and Finance Committee ➢ Membership Rules Committee ➢ Governance Committee ➢ President and Vice President ➢ Director ▪ Governance Policies: ➢ Board Operations Policy ➢ Board Self-assessment Policy ➢ Director Performance Evaluation Policy ➢ Board Communications Policy ➢ Service Provider Selection Policy ➢ Business Planning Policy ➢ Reporting and Monitoring Policy *Documents provided to Committee prior to meeting: (1) Memorandum dated February 13. 2007, to Rules Committee from Tom Iannucci; (2) Draft documents referred to above* ▪ Tom Iannucci summarized the significant changes made to the draft policies, as outlined in his memorandum dated February 13, 2007. ▪ Motion was moved and seconded by the Board to adopt the policies presented in the current version of the draft governance rules. Motion passed 6-0. PUBLIC COMMENTS: None.
☐ **02222007R-03**	**DISCUSSION ITEM**	**OPPORTUNITY TO PLACE ITEMS ON FUTURE AGENDAS.** PUBLIC COMMENTS: None.
☐ **02222007R-04**	**DISCUSSION ITEM**	**OPPORTUNITY FOR THE PUBLIC TO COMMENT ON ANY MATTERS WITHIN THE BOARD'S JURISDICTION.** PUBLIC COMMENTS: None.
☐ **ADJOURN**	**10:49 A.M.**	

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